EC Minutes 26.JAN.12

Present: B. Barish, E. Paterson, M. Ross, G. Dugan, M. Harrison, N. Walker

K. Yokoya, A. Yamamoto, T. Tauchi, B Foster, M. Hronek (sec)

Absent: S. Stapnes

Meeting Minutes:

* 24 hours for comments and revisions

Announcements:

* Japanese site visits
  + B. Barish gave an overview of the both the North and South site visits.
* Review of BTR SCRF meeting at KEK
  + Presentation by A. Yamamoto with included review of the decisions made at this review.
  + G. Dugan commented on costing.
    - Costs were taken into account for all changes. The total energy margin increase in ~30M.
    - Local power control in the power distribution in the cavities was also higher than expected, but it was only a first cut. Additional review of this item should have the cost come down.
    - In summary, HLRF costs need to come down.
* Plans for Oxford ILCSC
  + Agenda is the only information available.
  + GDE Preparation for the ILCSC meeting
    - We have our presentations ready, including the PIP.
    - A. Suzuki will make a presentation on pre-ILC lab in Japan.
* EC – Wash. DC
  + J. Siegrist will not attend due to the US budget rollout. Did offer to follow up with a phone meeting in the future.
  + Logistics are setup and will be distributed. Agenda is being worked on.
* Jlab visit
  + Visiting JLab post EC meeting in DC.
  + Agenda is setup and available.
* Parameter Change
  + N. Walker discussed update on the parameter change.
    - At this point we’re trying to freeze the parameters.
    - Tables have been proposed with changes for discussion and approval.
    - If approved it will be distributed next week.
* Meeting with A. Suzuki
  + Most important part of discussion is possibility of pre-ILC lab at KEK.
  + Launch of the TDR was also discussed. What kind of an event will we have for the release.